

**Pend Oreille County Library District
Board of Trustees
Minutes of Special Meeting
March 10, 2010 at Calispel Valley Library Meeting Room, 5 p.m.**

1. CALL TO ORDER:

The meeting was called to order by Chairman David Livingston at 5:00 pm.

Members Present: Trustee Mark Cauchy, Trustee Nancy Svoboda, Trustee Jim Brewster, Trustee Sandi Snow

Library Staff Present: Pam Thompson

Recording Secretary: Vickie Bushée

Guests: Jessica Livingston, Pat Weeks, Bettie Perry

The purpose of the meeting was to discuss the hiring of a new director and how to handle administrative duties in the interim until the position is filled. It is assumed that each branch coordinator will maintain normal operation without direct supervision by the Board as much as possible.

Executive Session was called at 5:05 pm to evaluate employee performance, with action to follow. Regular session was resumed at 5:50 pm.

Action: An interim branch coordinator for the Newport branch will be selected.

Action: Brewster will meet with Becvarov to outline job descriptions for a part-time Technical Services Librarian and an Executive Director, as well as important tasks to be delegated during the next few months.

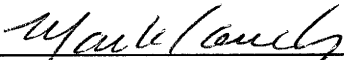
Action: Brewster and Cauchy will meet with staff.

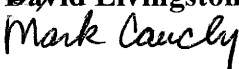
Pat Weeks presented information about hiring procedures, ad placement, and options for meeting State requirements.


13. ADJOURNMENT: Meeting was adjourned at 6:12 pm.

NEXT MEETING DATE: March 23, 2010 at Calispel Valley Library

Respectfully submitted by Vickie Bushée, acting for



David Livingston, Chair




Nancy Svoboda, Secretary