



PEND OREILLE COUNTY LIBRARY DISTRICT

District Office: 116 S Washington Street, Newport, WA 99156

800-366-3654 WWW.POCLD.ORG

Board of Trustees Minutes of Regular Meeting

Thursday, April 26, 2018 * Calispel Valley Library in Cusick

4:00 p.m. General Meeting

1. **CALL TO ORDER:** The Board Meeting was called to order at 4:02 p.m. by Trustee Diane Stone
Other Board Members Present: Trustee Steve Dawson, Trustee Katherine Schutte, Trustee Beverly Sarles,
Board Members Absent: Chair Lea Porter
Staff Present: Mandy Walters (Director), Denise Pontius (Finance Manager)
Recording Secretary: Steve Dawson
Public Present: Robert Rosencrantz
2. **CONSENT AGENDA** – Adopted with no changes.
 - 2.1. **Approval of Agenda**
 - 2.2. **Approval of Minutes: March 21, 2018 General Meeting**
 - 2.3. **Approval of Voucher No. 20056 through No. 20084, dated March 1 through March 31, 2018, in the amount of \$40,648.43**
 - 2.4. **Acceptance of Policy Changes**
 - 2.5. **Acceptance of New Employees / Volunteers**
3. **PUBLIC PRESENTATIONS:** None
4. **FINANCIAL & FACILITIES MANAGER REPORT:**
 - 3.1 **Monthly Reports:** Reports were presented and no questions were asked.
 - 3.2 **Credit Card Expenses:** Stone reviewed the credit card expenses and reported that all was in order.
 - 3.3 **Levy Lid Lift:** The total cost for running a county-wide election is \$25,000-\$35,000, which is shared by all groups on the ballot. The deadline to be on the 2018 August primary ballot is May 11 and the deadline to be on the 2018 November general ballot (least expensive) is August 7. Discussion was held about the various options. Walters would like to complete the Strategic Plan before the District goes for a Levy Lid Lift. Discussion to continue at the next meeting.
 - 3.4 **Spring Cleaning Day:** Pontius would like some volunteers to assist with landscape maintenance at the Newport Library and District Office. More details later.
 - 3.5 **Other:** Schutte voiced concerns about the MOU between POCLD and Architects without Borders. Walters will talk to the insurance company and possibly an attorney about it.
5. **DIRECTOR'S REPORT**
 - 5.1. **Community Meetings:** Several meetings are scheduled in various locations. More details to follow.
 - 5.2. **Summer Reading Program:** Planning has been going well. A number of special programs have been organized.



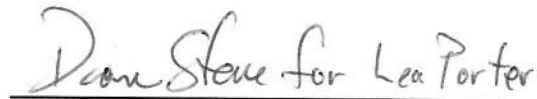
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- 5.3. **Donations:** Donations have been requested to cover the cost of Red Yarn and Reptile Man performances as part of the summer reading program.
- 5.4. **Brochures:** These are being worked on. More details later.
- 5.5. **Other:** Pontius will look into mounting the defibrillators on the wall so that the public can see where they are. Discussion was also held about the need for procedures in case of power, phone, and/or internet outages.
6. **UNFINISHED BUSINESS**
- 6.1. **Strategic Planning:** Walters has been in contact with the Kalispel Tribe for their input. She would like a poll to be done before the District attempts a Levy Lid Lift.
- 6.2. **Other:** N/A
7. **NEW BUSINESS**
- 7.1. **Rodeo Parade:** The parade is scheduled for Saturday, June 23 at 11:00 a.m. The District plans to participate again this year.
- 7.2. **Pend Oreille County Fair Booth:** The Fair dates are August 16 - 19. Dawson volunteered to check on the condition of the booth and report back. It will need to be cleaned prior to the Fair.
- 7.3. **Other:** N/A
8. **RECAP AND FUTURE AGENDA ITEMS:** Levy Lid Lift (Walters), Spring Cleaning Schedule (Pontius), Rodeo Parade, Fair Booth (Dawson), Strategic Plan (Walters), Architects without Borders MOU (Walters)
9. **ADJOURNMENT; NEXT MEETING DATE AND PLACE:**
The meeting adjourned at 4:37 p.m. The next regular meeting will be Thursday, May 24 at 4:00 p.m. at the District Office in Newport.

Respectfully submitted by Steve Dawson,



Chair Lea Porter


Secretary Stephen F. Dawson III