

Board of Trustees Minutes of General Meeting

Thursday, March 19, 2026 * District Office in Newport and via Zoom
4:00 p.m. General Meeting

1. **CALL TO ORDER:** The Board of Trustees general meeting was called to order at 4:01 p.m. by Chair Brad Bardwell
Trustees Present: Brad Bardwell, Jeff Pittman, Beverly Sarles
Trustees Absent: Seth Massey
Staff Present: Mandy Walters (Director), Lonnie Walkup (Finance Manager)
Recording Secretary: Lonnie Walkup
Public Present: None

2. **CONSENT AGENDA**
 - 2.1. **Approval of Agenda** approved by consensus.
 - 2.2. **Approval of Minutes:** February 19, 2026 & Board Retreat
 - 2.3. **Approval of Voucher No.22900 through Voucher No.22937,** dated February 1st through February 28th, 2026, in the amount of \$87,859.48.
 - 2.4. **Policy Changes:** 6.12 Collection Development Policy
 - 2.5. **New Employees / Volunteers:** None

3. **PUBLIC PRESENTATIONS:** None

4. **FINANCE MANAGER REPORT:**
 - 4.1. **Monthly Reports:** Income - Property Tax \$57,204 (\$61,814 YTD) Investment Interest - \$3,703 (\$7,507 YTD)
Significant expenses: Admin. Computer Tech \$6,292 (\$11,400 YTD) Staff Training – American Red Cross \$1,977
 - 4.2. **Credit Card Expenses:** These have been approved
 - 4.3. **Other:** None

5. **DIRECTOR REPORT:**
 - 5.1. **Newport Restroom Remodel:** Walters informed the board that a contractor has signed on to complete the bathroom remodel. One restroom will stay open for use during construction.
 - 5.2. **Library Capital Improvement Grants:** Walters provided an update on Lone and Calispel renovation plans. Discussed projected expense for the library.
Action: Pittman made a motion to approve applying for LCIP Grant funds in the amount of \$300,000 with the potential cost of \$75,000 for POCLD to complete Lone Renovations. 2nd by Sarles. All in favor
Action: Bardwell made a motion to approve applying for \$300,000 LCIP Grant to renovate the Calispel Library with potential cost of \$150,000 to POCLD. 2nd by Pittman. All in favor
Applications are due by April 15, 2026
 - 5.3. **Patron Engagement Work:** Walters is working with Branch Managers on helping staff recommend other library activities to patrons. We have engaged Growing Libraries for direct mail and newsletter outreach.
 - 5.4. **Other:** None

6. NEW BUSINESS:

6.1. Other: None

7. RECAP AND FUTURE AGENDA ITEMS:

8. ADJOURNMENT; NEXT MEETING DATE AND PLACE:

The meeting adjourned at 4:58 p.m. The next regular meeting will be held on April 23, 2026 at 4:00 p.m. District Office in Newport, with the option to meet in person or on Zoom.

Respectfully submitted by Lonnie Walkup,

Brad Bardwell

Chair Brad Bardwell

Lonnie Walkup

Lonnie Walkup

Signature: *Brad Bardwell*
[Brad Bardwell \(May 28, 2026 03:33:28 GMT\)](#)
Email: bbardwell@pocld.org

Signature: *Lonnie Walkup*
[Lonnie Walkup \(May 26, 2026 13:54:53 PDT\)](#)
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Minutes 03-19-26

Final Audit Report

2026-05-28

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