



PEND OREILLE COUNTY LIBRARY DISTRICT

Board of Trustees Minutes of General Meeting

Thursday, July 23, 2026 * District Office in Newport and via Zoom

4:00 p.m. General Meeting

1. **CALL TO ORDER:** The Board of Trustees general meeting was called to order at 4:10 p.m. by Jeff Pittman
Trustees Present: Jeff Pittman, Beverly Sarles, Seth Massey
Trustees Absent: Chair Brad Bardwell
Staff Present: Mandy Walters (Director), Lonnie Walkup (Finance Manager)
Recording Secretary: Lonnie Walkup
Public Present: None
2. **CONSENT AGENDA** approved by consensus.
 - 2.1. **Approval of Agenda**
 - 2.2. **Approval of Minutes: June 25, 2026**
 - 2.3. **Approval of Voucher No. 23041 through Voucher No. 23085, dated June 1 through June 30, 2026, in the amount of \$100,695.53.**
 - 2.4. **Policy Changes: 3.2 Emergency Closures, 6.12 Collection Department**
 - 2.5. **New Employees / Volunteers:** L. Porter (temporary, summer)
3. **PUBLIC PRESENTATIONS:** None
4. **FINANCE MANAGER REPORT:**
 - 4.1. **Monthly Reports:**
Income – There was \$16,333 in Property Tax revenue (\$585,500 YTD); \$3,560 in Investment Interest (\$21,568 YTD).

Significant Expenses: Admin. Computer Tech. - \$4,525 (\$30,893 YTD); Program Performers - \$4,115 Capital Expenditures - \$12,255

As of June 30th, we have received 60.5% of the budgeted income (2025 – 61.9%) and spent 45.7% of the budgeted expenses (2025- 39.3%).
 - 4.2. **Credit Card Expenses:** These have all been approved.
5. **DIRECTOR REPORT:**
 - 5.1. **Programming Meeting**
 - 5.2. **Facilities update**
 - 5.3. **Other:** Discussed Architect interviews and naming contest of new mascot
6. **UNFINISHED BUSINESS:**
 - 6.1. **Other:** None
7. **NEW BUSINESS:**
 - 7.1. **Other:** None



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8. RECAP AND FUTURE AGENDA ITEMS:

9. ADJOURNMENT; NEXT MEETING DATE AND PLACE:

The meeting adjourned at 4:32 p.m. The next regular meeting will be held on August 27, 2026 at 4:00 p.m. at the District Office in Newport, with the option to meet in person or on Zoom.

Respectfully submitted by Lonnie Walkup,

Brad Bardwell

[Brad Bardwell \(Sep 3, 2026 18:53:57 GMT\)](#)

Chair Brad Bardwell

Lonnie Walkup

[Lonnie Walkup \(Sep 2, 2026 12:16:13 PDT\)](#)

Lonnie Walkup

Minutes 7-23-26

Final Audit Report

2026-09-03

Created:	2026-09-02
By:	Miranda Walters (mwalters@pocld.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAA9d5t1qpPAB0_bw4Nn_UXIEzgL-Wb6Nlu

"Minutes 7-23-26" History

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Signature Date: 2026-09-02 - 7:16:13 PM GMT - Time Source: server- IP address: 204.9.110.2 - Signature Appearance Selected: TYPE
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Signature Date: 2026-09-03 - 6:53:57 PM GMT - Time Source: server- IP address: 23.234.82.198 - Signature Appearance Selected: TYPE
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